

INVITATION FOR EXPRESSION OF INTEREST (EOI) MANAGEMENT OF BGI STAFF PENSION FUND AND GRATUITY REFBGI DCS 20/07/33

1. Introduction

Botswana Geoscience Institute (BGI) is a Parastatal established through Botswana Geoscience Act, 2014. The Institute has a mandate to undertake research in the field of geosciences and provide specialised geoscientific services, and is a custodian of geoscientific information. BGI is also mandated to promote search for, and exploration of any mineral in Botswana and acts as an advisory body in respect of geohazards.

2. Invitation

BGI invites submission of Expression of Interest (EOI) from suitably qualified and experienced local Insurance and Pension Fund Management Firms to submit Expressions of Interest in sealed envelopes marked with the EOI Reference above.

Shortlisted service providers will be invited to respond to a detailed Invitation to Tender (ITT).

3. Eligibility Criteria

The companies/consultants responding to this EOI are expected to;

- a. Detailed Company Profile (Capability Statement)
- b. Profiles of key personnel
- c. Proof of PPADB Registration
- d. Clear detail of the Proposed Solution
- e. Copies of Company Registration documents
- f. Tax Clearance certificates
- g. Atleast two (2) references

8. Submissions should be addressed to;

**The Chief Executive Officer
Botswana Geoscience Institute,
Private Bag0014, Lobatse. Botswana**

5. Enquiries

Enquiries pertaining to this EOI can be obtained by email to procurement@bgi.org.bw

NB. Telephone or faxed enquiries will NOT be accepted.

The closing date September 24, 2020 at 11H00.